

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

August 16, 2016

Mrs. French called the meeting to order @ 7:00 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mrs. Swope. Also present were Mr. Baker, Superintendent, Mr. Young, Treasurer

#16-204 APPROVAL OF BOARD MINUTES

Mr. Swope moved and Mrs. French that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on July 19, 2016 and the special board meeting on July 26, 2016.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-205 REPORT OF THE TREASURER

Mr. Bunting moved and Mrs. French seconded to approve the following recommendations:

July Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for July:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the July 2016 bank reconciliation and financial reports for the Zanesville Community High School.

Property, Liability & Fleet Insurance

Approve property, liability & fleet insurance with the Ohio Casualty Insurance Company through the Young Insurance Agency effective July 1, 2016 through June 30, 2017 at an annual rate of \$122,825.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-206 RESIGNATIONS – CLASSIFIED

Mr. Swope moved and Mrs. French seconded to accept the resignation of Cheryl L. Martin, Hearing & Vision Technician, effective March 31, 2017. Reason for resignation is retirement.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

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Approve Shane Hollins as a Special Education Aide at Zanesville High School, effective August 23, 2016. Rate of pay will be step 0 from the appropriate salary schedule, pending appropriate certification and background check.

Approve James A. Spraggins as American Sign Language Monitor / Library Monitor at Zanesville High School, effective August 23, 2016. Rate of pay will be step 5 from the appropriate salary schedule, pending appropriate certification and background check.

Approve Angela Grandstaff as food service personnel (3 hours) at John McIntire Elementary, effective August 23, 2016. Rate of pay will be step 0 from the appropriate salary schedule, pending appropriate certification and background check.

Approve Wonda Tabler as secretary at Zanesville Middle School (class III, 10 month position, effective August 17, 2016. Rate of pay will be step 5 from the appropriate salary schedule, pending appropriate certification and background check.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-212 SALARY & HOURLY ADJUSTMENTS – CLASSIFIED

Mr. Swope moved and Mr. Curry seconded to approve a change in pay for Brian Palmer, head custodian at ZCHS/Admin Building, to reflect Step 23 + 4% with an additional custodian. Change is effective June 20, 2016.

Approve a change in hours for Beverly Jones, bus aide (3 hours), to reflect 5 hours per day. Rate of pay to remain the same.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-213 TRANSFERS – CLASSIFIED

Mr. Swope moved and Mrs. French seconded to approve the transfer of Becky Forsythe, food services, to reflect head cook (7 hours/day) at John McIntire Elementary. Rate of pay will be Cafeteria II, step 6 from the appropriate salary schedule, effective August 23, 2016.

Approve the transfer of Jodi Head, food services from 3 hours to 6 hours at John McIntire Elementary effective August 23, 2016. Rate of pay to remain the same.

Approve the transfer of Shawn Jordan from Intervention Room Monitor to reflect food service personnel (3 hours/day) at National Road Elementary, effective August 23, 2016. Rate of pay will be step 0 from the appropriate salary schedule

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#16-214 EXTENDED TIME – CLASSIFIED SUPPORT STAFF

Mr. Bunting moved and Mrs. French seconded to approve an additional 40 hours for Aaron Henthorne, computer technician, August 1, 2016 through August 5, 2016.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-215 TECH INTERNS

Mr. Swope moved and Mr. Coulson seconded to accept the resignation of Kathryn Snider, tech intern, effective August 1, 2016. Reason for resignation is other employment.

Approve the employment of Marvin Phillips, tech intern, effective August 11, 2016. Rate of pay will be \$8.10 per hour.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-216 MATH LITERACY COACHES FOR 2016-2017

Mr. Swope moved and Mrs. French seconded to approve the following teachers as Math Literacy Coaches for the 2016-17 academic year. They will be responsible for providing professional development to teachers in their schools. Additionally, they will revise the math pacing guides and common assessments based on feedback from teachers. Their supplemental pay is \$2000 for the academic year.

Dawna Young	JME	Lynn McNutt	ZGE
Lisa Norris	JME	Jodi Bainter	ZGE
Kathy Clapper	NRE	Molly Denton	ZMS
Karen Moore	NRE	Sabrina Penrose	ZHS

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope; Mr. Bunting. President declared motion carried.

#16-217 CURRICULUM AND INSTRUCTION BUILDING LEADERS FOR 2016-2017

Mr. Bunting moved and Mr. Swope seconded to approve the following teachers as Curriculum and Instruction Building Leaders for the 2016-17 academic year. They will revise the science and social studies pacing guides and common assessments based on feedback from teachers. Their supplemental pay is \$500 for the academic year.

Terri Lightle	JME		
Tisha McLoughlin	JME	Lynn McNutt	ZGE
Caitlynn Boothe	JME	Kelly Morrison	ZGE
Edie Steil	JME	Heather Ward	ZGE
Stacey Mohler	JME	Emily Brady	ZGI
Wendy Lowe	JME	Clay Lawyer	ZGI
Trisha Bell	NRE		

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#16-218 PERMANENT SUBSTITUTE TEACHERS

Mr. Coulson moved and Mrs. French seconded to approve the following individuals as permanent substitute teachers effective the 2016-2017 school year, pending appropriate certification and background checks. Rate of pay to be \$80.00 per day.

Brian Gadd	Kimberly Merino	Matthew Micheli	Brandon Mills
Douglas Miller	Rebecca Norris	Timothy Remster	Codi Worden

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-219 HOME INSTRUCTORS

Mr. Swope moved and Mr. Curry seconded to approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2016-2017 school year.

Home Instructors			
Ambrose, Sharon	Duhamell, Danielle	Theodosopoulos, Alexandra	Winland, Cathy
Baker, James	Bates, Lucy	Bednarczuk, Robert	Bunting, Carrie
Burkhart, Ann	Clark, Lisa	Dunn, Karen	Emmert, Michael
Farmer, Kimberly	Felver, Curtis	Ferguson, Lorna	Fike, Tami
Frame, Lois	Gaumer, Greg	Gingerich, Debbie	Granstaff, Chad
Halderman, Sharon	Harple, Doyle	Hartman, Sheryl	Hayes, Wilma Jean
Jackson, Chad	Jones, Kayla	Kessing, Rose	Kinsey, Albert
Lawn, Wilma	Lawson, Pat	McGee, Hillary	Meaige, Tami
Mitchell, Martha	Palmer, Brady	Rock, Todd	Rush, Mindy
Sites, Katie	Snyder, Sarah	Stilwell, Kathleen	Swank, Ginger
Tompkins, Laura	Vandegriff, Katrina	Vaughn, Linda	Weaver, Cindy
Williams, Jenny	Winland, Matt	Young, Garrett	Zakany, Dan

Those voting aye: Mr. Swope, Mr. Bunting abstained on Carrie Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-220 EMPLOYMENT – SUBSTITUTES

Mr. Curry moved and Mr. Coulson seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Teachers			
Cassandra Allen	Sharon L. Ambrose	Erin E. Baker	Robert S. Bednarczuk
Dave Bell	Charles D. Berga	Wesley P. Bowers	Lori P. Buchanan
Crissy J. Carnes	Shane Centers	Linda S. Coury	Tricia L. Dickson
Dorothy Durant	Olivia Earich	Lindsey Gee	M. Cecilia R. Guss
George A. Haines	Sharon Haldeman	Linda M. Hamilton	Sheryle Hardcastle
Kathy L. Hollins	Heather Huhn-Garber	Albert A. Kinsey	Mary Klemens
Herman A. Lacy	Cynthia Lawyer	Sue Loader	Cynthia K. Martin
Christian Z. Mason	David McDonald	Brandon Mills	Andrea Minnich
Don R. Shroyer	Diana L. Singleton	Doug E. Smith	Ginger Smith

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Megan N. Tucker	Gayla D. Ware	Steve T. Warner	Barbara Warren
Danny L. Wilson			

Substitute Secretaries			
Michelle Carr	Linda Coury	Kimberly Goldman	Tana Hall
Jill Smith	Sherril Smith	Cathy Spear	

Substitute Aides			
Kathryn Browning	Michelle Carr	Kimberly Goldman	Tana Hall
Brenda Knaup	Mary Kohler	Carol Pennington	Julie Schumacher
Jill Smith	Mary Beth Tippie	Amanda Wells	

Substitute Food Services			
Casey Head			

Approve the following substitute bus drivers, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Bus Driver			
Steve Shackelford			

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-221 SUPPLEMENTAL VOLUNTEERS

Mr. Swope moved and Mr. Coulson seconded to approve the following supplemental volunteers for the 2016-2017 school year.

Matt Baldwin	Golf
Madison Bunting	Volleyball
Michael Legats	Football

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting abstained Madison Bunting. President declared motion carried.

#16-222 Supplemental Contracts

Mr. Coulson moved and Mr. Curry seconded to accept the following supplemental resignations:

Name	Sport	Reason
Kelsey Buckley	Track – Middle School	Personal
Clay Lawyer	Track – Middle School	Personal
Chris Miller	Wrestling – Reserve Head	Personal
Brady Palmer	Track – Middle School	Personal

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Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport	Position	Exp.	Class	Stipend 2016-2017
Kim	Baldwin	LPDC	LPDC Committee Member	1	VIII	\$1,616.00
Judy	Tolley	LPDC	LPDC Committee Member	4	VIII	\$2,262.00
Sue	Graham	LPDC	LPDC Committee Member	0	VIII	\$1,616.00
Matthew	Smart	Wrestling	JV Coach	0	VII	\$2,262.00

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-223 THREE YEAR STRATEGIC PLAN

Mr. Swope moved and Mr. Bunting seconded that Zanesville City Schools approves the three year Strategic Plan, effective August 2016 through June 2019.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-224 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND META SOLUTIONS

Mr. Swope moved and Mrs. French seconded to enter into a service agreement with META Solutions for the 2016-2017 school - year, to provide Tech Services for the district. Cost of the agreement is \$68,000.00.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. Mrs. French., President declared motion carried.

#16-225 SCHOOL PHYSICIAN

Mr. Swope moved and Mr. Curry seconded to approve Matthew Schmieder as the school physician for the 2016-2017 school year. Rate of pay will be \$500. 00 for the 2016-2017 school year.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-226 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND RENAISSANCE LEARNING INC.

Mr. Bunting moved and Mrs. French seconded to enter into an agreement with Zanesville City Schools and Renaissance Learning Inc. for the purpose of providing Accelerated Reader, STAR Early Literacy, STAR Math, and STAR Reading to all schools. Components include:

- AR Enterprise Real Time Subscription Renewal
- STAR Early Literacy Enterprise Real Time Subscription Renewal
- STAR Reading Enterprise Real Time Subscription Renewal
- STAR Math Enterprise Real Time Subscription Renewal
- Annual All Product RP Hosting Fee Renewal

Term of license will be August 2016 through June 2017. Total cost of project \$42,537.43 and will be paid through federal funding.

Those voting aye: Mrs. French Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#16-227 POLICY ITEM FOR ADOPTION:

Mr. Swope moved and Mrs. French seconded to the adoption of the motion:

3223 Standard Based School Counselor Evaluation

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

#16-228 TRANSFER – CERTIFICATED

Mr. Swope moved and Mr. Curry seconded to approve the transfer of Janet Stout, preschool aide, to reflect the following teaching position, pending appropriate certification and background check:

Janet Stout – Preschool Teacher

Experience: 0 **College:** Ohio University (BA)

Effective Date: August 19, 2016 **Amount:** \$32,314.00

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-229 MYPERSPECTIVES ELA PROGRAM (GRADES 7-12)

Mr. Swope moved and Mr. Bunting seconded the approval of budget for myPerspectives ELA Program (grades 7-12). The total cost of the ELA program is \$132,416.47. Payments will be divided over a four-year period. This year (2017) \$42,416.47 was paid. Each of the next three years (2018, 2019, 2020) \$30,000 will be paid.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-230 CORRECTION - CLASSIFIED

Mr. Coulson moved and Mrs. French seconded to approve the adjustment in step for Shane Hollins, Special Education Aide to reflect step 5 from the appropriate salary schedule.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-231 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND SCI SIX COUNTY, INC.

Mr. Swope moved and Mrs. French seconded to enter into agreement with the SCI Six County, Inc., for providing coordination of transitional educational services to minimize academic loss while students are in detention at the Muskingum Juvenile Detention Facility. Funding will be with Title I Neglected and Delinquent funds (\$60,000) for the contracted period July 1, 2016, to June 30, 2017.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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**#16-232 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND THE
MUSKINGUM COUNTY JUVENILE DETENTION CENTER.**

Mr. Curry moved and Mr. Coulson seconded to enter into agreement with the Muskingum County Juvenile Detention Center, for providing federally-funded educational services to minimize academic loss while students are in detention at the Muskingum Juvenile Detention Facility. Services include tutoring, academic counseling, transition services, parental involvement activities, PD, special education services, 2 FTE licensed teachers provided through Zanesville City Schools, and equipment/ materials. Funding will be with Title I Neglected and Delinquent funds for the contracted period July 1, 2016, to June 30, 2017.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-233 EAGLE WINGS ACADEMY

Mr. Swope moved and Mrs. French seconded the approval to enter into agreement with Eagle Wings Academy for the education of three students for the school year 2016-2017 at a cost of \$69,380.40.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-234 NURSING SERVICES

Mr. Swope moved and Mr. Coulson seconded the approval to enter into agreement with Brenda Wolfe, LPN to supply nursing service for a student attending Muskingum DD during the 2016-2017 school year. Cost not to exceed \$21,000.00.

Approval to enter into agreement with Shane Wolfe, LPN to provide nursing service, as and when needed, for a student attending Muskingum DD during the 2016-2017 school year. Cost not to exceed \$7,000.00.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-235 SOUTHEAST OHIO REHABILITATION SERVICES

Mr. Curry moved and Mr. Swope seconded the approval to enter into agreement with Southeast Ohio Rehabilitation Services, Inc. to provide OT, OTA, PT and PTA services as needed during the 2016-2017 school year. Cost not to exceed \$140,000.00.

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-236 CAMPBELL SPEECH SERVICES

Mr. Swope moved and Mr. Bunting seconded the approval to enter into agreement with Campbell Speech Services to provide services for students at Eagle Wings Academy and three students placed on home instruction during the 2016-2017 school year. Cost not to exceed \$6,000.00.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry. President declared motion carried.

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#16-237 DEAF SERVICES CENTER, INC.

Mr. Swope moved and Mr. Coulson seconded the approval to enter into agreement with Deaf Services Center Inc. to provide captionist services for high school students during the 2016-2017 school year. Cost not to exceed \$140,000.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

#16-238 MUSKINGUM COUNTY STARLIGHT PROGRAM

Mr. Swope ,moved and Mr. Bunting seconded the approval to enter into agreement with Muskingum County Starlight Program to provide IEP Support hours during the 2016-2017 schoolyear. Cost to be approximately \$355,000.00.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

#16-239 EMPLOYMENT – SUBSTITUTES

Mr. Swope moved and Mr. Bunting seconded to approve the following substitute teachers, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Teachers			
Cyrus J. Hiles	Jennifer Wilkes		

Those voting aye: Mr. Curry, Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

#16-240 EXECUTIVE SESSION

Mr. Swope moved and Mr. Curry seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statue “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

Time entered executive session: 7:40 p.m.

Time returned to public session: 8:56 p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. President declared motion carried.

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**#16-241 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND
MUSKINGUM VALLEY EDUCATIONAL SERVICE CENTER**

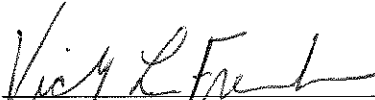
Mr. Swope moved and Mr. Bunting seconded to approve to enter an agreement with the Muskingum Valley Educational Service Center to provide special education services and other various educational services for the 2016-2017 school -year. Estimated cost is \$1,367,853.00. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-242 LICKING REHAB

Mr. Swope moved and Mr. Coulson seconded the approval to enter into agreement with Licking Rehab to provide OT, OTA, PT and PTA services as needed during the 2016-2017 school year. Cost not to exceed \$160,000.00. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.

#16-243 MEETING ADJOURNMENT

Mr. Swope moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:58 p.m. Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French, Mr. Swope. President declared motion carried.



President



Treasurer

